APPLICATION FORM FOR REGIONAL WELFARE EVENT

Event:	**Regional Welfare Seminar**
Date:	**4 October 2019**
Time:	**9.30 am to 4.00 pm**
Location:	**UNISON West Midlands Regional Centre, 24 Livery Street, Birmingham, B3 2PA.**

HOW TO APPLY

1. Complete this form and get it signed by your Branch Secretary or Branch Education Coordinator before submitting to Region.
2. Return it, by the closing date on the event flyer, to:-

   Maddie Price, Secretary to the Regional Welfare Committee, UNISON West Midlands Regional Centre, 24 Livery Street, Birmingham, B3 2PA or email: m.price@unison.co.uk

   If you wish to telephone with any queries, please dial 0121 685 3194.

We use this information to add your name to the attendance sheet for this event and to check membership details

Membership No.

Mr, Miss, Ms, Mrs, Other **(indicate as appropriate)**

First Name: **Last Name**:

Details of the event will be sent by email so please give the one most likely to get through

Email:

Note: some employers have firewalls that block our emails so a personal email address would be preferable if you have one.

If any information should arise from this event that we feel you may find useful, are you happy for us to email this to you using the email address you have supplied above? If so, please tick the below box, sign and date.

❑ **Signature**: _____ **Date**:

We use this information to ensure equal access to all branches and to gain attendance insight

Your Branch Name:

Are you a Branch Welfare Officer?
OR
Are you interested in becoming a Branch Welfare Officer?

Are you a Branch Secretary?

Please note that we use your name and branch name on the event register which will be seen by all participants, the Regional Welfare Committee and any speakers in attendance.

Membership Check: _____ Application Acknowledged: _____

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This information tells us if you have any specific requirements that will help you to fully participate in the event

If you have any disability, access, dietary needs or learning support requirements, tell us here (for example: vegetarian, large print, wheelchair, hearing loop. NB: if printing on coloured paper required, please indicate which colour):-

Declaration & Signature

The information supplied in this application form is accurate to the best of my knowledge. I have informed my Branch Secretary that I have applied for this event. I am starting to make arrangements for time off to attend. I understand that lunch will be provided but for any other expenses I would need to ask my Branch.

Applicant's Signature: _____ **Date**:

This section must be completed by the Branch Secretary or Branch Education Coordinator.

The event applicant should arrange this (applications cannot be accepted unless the Branch has approved). **If authority is typed in below then this application must be forwarded by email from the person authorising this form.**

This application is supported by the Branch:-

Signature: _____ **Print Name**:

Branch Position: **Date**:

Any information given will be treated in the strictest confidence and will only be used for the purposes stated on the form. This form and any attachments will be securely stored and destroyed after one year.

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www.unison.org.uk/privacy-policy